

# We're Looking for an Account Coordinator in Clean Economy Communication

# Sound Like You?

"You're a young professional succeeding in a communications position with a company, agency or organization. You're at a place in life where you want to focus on building your skills as a professional communicator while leaning into producing big results for companies advancing global sustainability. You like to laugh a lot as part of a hardworking, supportive team that makes work fun, even when it's a grind."

My skills and strengths include:

- Handling details and meeting deadlines.
- Writing compelling, error-free copy that people enjoy reading.
- Being a team player who builds trust through interpersonal communication.
- An interest in learning to communicate persuasively both digitally & in-person.
- Limited, professional interaction with the media, though I want to master how to work them.
- Being a devoted student of the art of listening to a variety of personality types.

#### Then Check Out This Position...

We're hiring the next generation of aspiring clean economy communicators. As Account Coordinator, you'll be driving execution of our work across a variety of accounts. You'll develop skills in writing content in a variety of formats, build relationships with media and the skills to successfully pitch them, identify story ideas, research for the due diligence we use in designing our client success plans, and help in designing those plans. You'll coordinate workflows to efficiently integrate the contributions from senior team members and specialty vendors, such as videographers and graphic designers.

# **Our Firm**

We proudly say Tigercomm is the top U.S. clean economy communications firm helping companies that develop and scale solutions to the global climate crisis. As a team, we've dedicated our professional lives to helping the people who didn't get the memo declaring a clean, sustainable economy is impossible. The best of the best, people who

want to be part of a fun, hard-charging team that works from our "3D Rule" – no drama, no dysfunction, no dishonesty. Instead, we're intensively focused on client success and skill-building for our team members. You can see our mission and values below.

Interested in learning more about joining our team? Contact us at jobs@tigercomm.us with a cover letter, resume, and writing samples. Or visit us here to learn more.

# **Our Mission**

We drive sustainability as a strategic partner to clean economy clients with complete communication services that expand sales, build brands and secure fair policies.

# **Our Values**

- (Y)our purpose is sustainability.
- Your work is a craft.
- Accountability counts.
- Breakthrough strategies.
- Pitch in.
- Own your professional growth. We will, too.